



Città di Anzio

Medaglia d'Oro al Merito Civile

3 Education Service

SCHOOL TRANSPORT SERVICE S.Y. 2025/2026

RULES OF CONDUCT FOR USERS OF THE SERVICE

**ANNEXED TO “MUNICIPAL REGULATIONS OF THE SCHOOL TRANSPORT SERVICE”
approved by Municipal Council Resolution no. 20 of 19/07/2024**

ART. 1

RULES OF CONDUCT

1. Students travelling on school transport must be fully aware that the school bus is a public good.
2. In order to protect their own safety and that of others, they must behave politely and not disturb the driver.
3. The presence of a parent or other adult delegated for this purpose (and indicated on the badge) is **mandatory** at the bus stop, both on the outward and return journeys, to ensure the safety and security of the students.
4. The responsibility of the driver and assistant is limited to transporting the children, so once they have descended at the designated stop, crossing the road and/or the route from home to the stop of the school bus and from the school bus to home cannot be considered their responsibility.
5. It is therefore the family's responsibility to ensure the safety of the child from their home to the designated stop and vice versa. More specifically, the family is required to accompany and pick up their child at the agreed time, remaining responsible for the minor from a civil and criminal point of view.
6. The service operator and the Municipality of Anzio accept no responsibility for events occurring before boarding or after descending from the school bus.
7. Parents or their delegates must ensure that children arrive at the bus stop on time both in the morning for the outward and for the return journeys, in order to allow for the journey time to be respected.
8. Students on the vehicle must:
 - Quickly take their seats and fasten their seat belts
 - Keep their voices down and do not shout
 - Not lean out of the window and not throw objects out of the vehicle
 - Remain seated throughout the journey and prepare to exit when requested by the assistant
 - Behave in a calm and polite manner, do not disturb their fellow passengers



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- Use appropriate language
- Not damage the vehicle's furnishings and equipment and follow the safety instructions given by the assistant or driver
- Not shout, call out or insult people outside the vehicle
- Not use their mobile phone improperly, but only when absolutely necessary
- Facilitate the ascent and descent of schoolmates without pushing each other or anything else that could create danger
- Not block the entrance/exit doors or the corridor
- Give any found items to the driver

ART. 2

SANCTIONS

1. If parents/guardians and students fail to comply with the instructions and provisions set out in these Regulations, the following procedure will be applied:
2. The driver or other qualified adult (parent, teacher, auxiliary staff) must send a written report (via e-mail/certified e-mail) to the Head of Education of the Municipality of Anzio;
3. The municipal offices will inform the family with a written notice.
4. The Head/Manager of the Education Service reserves the right to take action on reported non-compliance with the following measures, directly proportional to the severity and/or repetitiveness of the behaviour:
 - warning and written report to the family;
 - suspension of service: in the event of seriously inappropriate behaviour or repeated instances of such behaviour, the municipal offices will order the **immediate suspension** of the service for a period to be determined based on the severity of the actions.
5. In the event that a student behaves inappropriately, to the extent that it disrupts the smooth running of the service or compromises their own safety and that of other passengers, they may also be suspended or excluded from the service for the entire school year.
6. In the event of damage to the vehicle, parents will be required to pay compensation after consulting with the company responsible for the school transport service.
7. If the parent or guardian (previously notified to the Municipality of Anzio at the time of registration) of a child enrolled in the school bus service does not show up at the agreed time to pick up their child at the designated stop, the driver and assistant will, at the end of the service, deliver the child to the Local Police Headquarters. Failure by



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a parent/guardian to show up at the designated stops on two occasions will result, subject to prior notification, in the suspension of the service.

8. In the event of temporary suspension or permanent exclusion from the service, the family will not be entitled to a refund of the fees paid, nor to any reimbursement, even partial, of the same.

Parents/guardians must read and accept the terms and conditions of these Regulations when registering online.

Anzio, July 2025